



FEBRUARY 6, 2015

“RESUME WRITING 101 WORKSHOP”

Sponsored by Agency for Persons with Disabilities

Time: 9:30 am to 12:00 pm

The Workshop will cover the following:

- Learn how to improve the overall appearance of your resume.
- Gain valuable feedback and strategies to improve your resume from knowledgeable & experienced human resource managers.
- Create a resume that speaks volumes.
- Learn the difference between a good resume and a bad resume.
- Learn how to target resumes for specific employers.
- Learn the significance of cover letters.

**DO YOU NEED TO UPDATE
YOUR RESUME OR CREATE
A RESUME?**

**WOULD YOU LIKE TO
IMPROVE YOUR CHANCES
OF GETTING HIRED?**

**DO YOU HAVE A COVER
LETTER THAT SPEAKS
VOLUMES?**

**You will have an
opportunity to meet with
Lowe's Human Resource
Directors to gain insight
from employers.**

Please R.S.V.P. by 02/02/15 to
Katrina Washington at
Katrina.Washington@apdcare.org
or call (850) 595-8351.

LOCATION

**Career Source
Capital Region
2525 South Monroe St.,
Ste. 3-A
Town South Plaza
Tallahassee, FL 32301**